

Navigating the Course

1) You will now see the course(s) listed below My Courses (#6).

Select the first lesson Icon (#7) to start your training. In some cases this lesson will be your company's security policy(s).

You will need to complete the lessons in sequential order and answer all lesson quiz questions correctly before you can access the next lesson. You can always retake any lesson once you have completed it.

The box (#8) will be checked when you have completed the lesson or accepted Policy statement.

Please note: To Logout of the system please click the pulldown (#9) and select logout.




The screenshot shows a user interface for a course titled "Information Security Awareness in the Workplace". On the left is a sidebar with navigation links: Information Security Awareness in the Workplace, Competencies, Grades, Security Policy, Course Lessons, Dashboard, Site home, Calendar, My courses, and Information Security Awareness in the Workplace (with a red circle #6). The main content area has a header with the course title and a settings icon. Below the header is a breadcrumb trail: Dashboard / My courses / Information Security Awareness in the Workplace. The main content is divided into two sections: "Security Policy" and "Course Lessons". Under "Security Policy", there is a red circle #7 next to "Company Security Policy" and a red circle #8 next to a checked box. Below this is a "Policy Acceptance" section with a text box and a "Please click the 'enter' button to accept and move on to the training." instruction. Under "Course Lessons", there are two lessons listed: "Lesson 1: Course Introduction and Overview - 4:59 min" and "Lesson 2: The impact of Cybercrime and Identity Fraud - 8:00 min". Both lessons have a "Restricted" warning: "Not available unless: The activity Policy Acceptance is marked complete" for Lesson 1 and "Not available unless: The activity Lesson 1: Course Introduction and Overview - 4:59 min is marked complete" for Lesson 2.

2) Lesson review: Select the Lesson (example #7 above image) and you will access the page below. Click Enter (#10) to start lesson.

Lesson 1: PCI-DSS Overview - 5:55 min

Info Reports

PCI-DSS compliance and secure handling of credit card data is important to the safety, security and success of the business. This lesson provides an overview of PCI-DSS compliance including why the policies and procedures are required and how you can help.

Enter 

3) The Course will start playing (#11). (Safari users please follow browser setup instructions below)

Select #12 icon to replay the course from the beginning,

Select #13 icon to pause the course

Select #14 CC for Closed Caption.

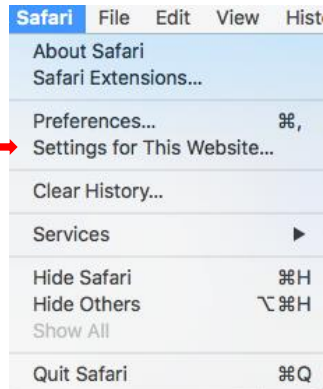
Select Exit Activity (#15) to return to the lesson plan at any time during or after completion of the lesson.



4) When you complete the course you will be able to access and print your certificate.

5) Safari setup to play training lessons:

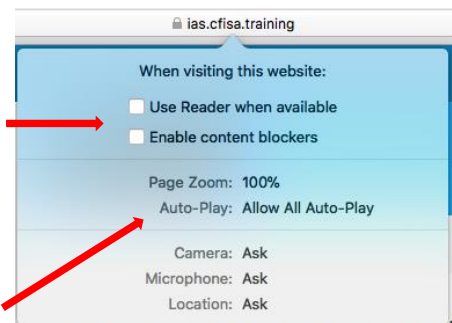
Browse to your spark.cfisa.training and select Safari -> Settings for This Website...



A dialog will pop-up.

Please check both reader and enable:

Auto-Play needs to be set to Allow All Auto-Play



Please email your system administrator if you need any help accessing the course or have any question.